

Event registration form and tax invoice*



Women in Leadership | Miriam Silva, Elders Limited
 Monday, 23 May, 11.30am to 2.00pm, The Brisbane Hilton

To register	<p>Registrations close 5pm, Monday 16 May 2011 (unless sold out prior).</p> <p>Fax 3041 6575 Email daniella.reitano@ceda.com.au Post GPO 2900, Brisbane 4001</p> <p>• Confirmation of registration will be given <u>one week before the event</u>. Please contact us after that time if your registration has not been confirmed.</p>	
Enquiries	Please phone Daniella Reitano on 07 3229 9955	
Registration options	<p>CEDA members and guests</p> <p><input type="checkbox"/> \$140 + \$14 GST = \$154.00 per person <input type="checkbox"/> \$1310+ \$131 GST = \$1441.00 table x 10</p>	<p>Non Members</p> <p><input type="checkbox"/> \$170+ \$17 GST = \$187.00 per person <input type="checkbox"/> \$1610+ \$161 GST = \$1771.00 table x 10</p>
Payment options	<p>Full payment is required before the event.</p> <p><input type="checkbox"/> Cheque I enclose a cheque made payable to CEDA for \$ _____</p> <p><input type="checkbox"/> EFT Please email daniella.reitano@ceda.com.au with remittance advice quoting reference Q110523</p> <p>Account name: Committee for Economic Development of Australia Bank: NAB, 330 Collins Street, Melbourne 3000 BSB: 083 004 Account No: 515113346</p> <p><input type="checkbox"/> Credit card <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Diners Club</p> <p>Credit card number _____ Expiry date _____</p> <p>Amount \$ _____ Name on Card _____</p> <p>CEDA ABN 49 008 600 922 *This form becomes a tax invoice/receipt when you make payment. A separate tax invoice will not be issued.</p>	
Confirmation	<ul style="list-style-type: none"> ▪ Please provide an email address below in order for us to forward written confirmation of your registration, which will be sent approximately one week before the event. ▪ Please contact us if you do not receive confirmation. ▪ If registrations are closed you will be contacted immediately. 	
Registration details	<p>Mr / Ms / Mrs _____ First name _____ Last name _____</p> <p>Position _____</p> <p>Company _____</p> <p>Phone _____ Email _____</p> <p>Dietary requirements _____</p> <p>Mr / Ms / Mrs _____ First name _____ Last name _____</p> <p>Position _____</p> <p>Company _____</p> <p>Phone _____ Email _____</p> <p>Dietary requirements _____</p> <p style="text-align: right;">Please photocopy this form if you are registering more than two delegates.</p>	
Corporate tables	<ul style="list-style-type: none"> ▪ Please supply contact details of the organiser of the corporate table on your registration form. A confirmation email will be sent, and your complete list of guest details will be required at least one week before the event. 	
Cancellation policy	<ul style="list-style-type: none"> ▪ Cancellations received by 5.00pm, 1 week prior on 16 May 2011 will be refunded in full. ▪ Full payment is required for any cancellation received after this date or for non-attendance on the day. ▪ Substitutions may be made at any time. ▪ All cancellations and changes must be forwarded in writing (by email or fax). 	
Privacy	<ul style="list-style-type: none"> • CEDA collects this information to conduct our business, and it will not be passed to other organisations. • Photography and audio recording may take place at CEDA events and may be reproduced in CEDA publications or on our website. 	