

Event registration form and tax invoice*



Women in Leadership – Dr Martin Parkinson |
Dr Martin Parkinson PSM, Secretary to the Treasury
 Thursday, 16 August, 11:30am – 2:00pm, Hilton Brisbane

To register	Registrations close 5pm, Thursday, 9 August 2012 (unless sold out prior). Fax 07 3121 6435 Email amanda.sargeant@ceda.com.au Post GPO Box 2900, Brisbane 4001 • Confirmation of registration will be given <u>one week before the event</u> . Please contact us after that time if your registration has not been confirmed.	
Enquiries	Please phone Amanda Sargeant on 07 3121 6435	
Registration options	CEDA members and guests <input type="checkbox"/> \$150 + \$15 GST = \$165.00 per person <input type="checkbox"/> \$1350 + \$135 GST = \$1485.00 table x 10	Non members <input type="checkbox"/> \$250 + \$25 GST = \$275.00 per person <input type="checkbox"/> \$2250 + \$225 GST = \$2475.00 table x 10
Payment options	Full payment is required before the event. <input type="checkbox"/> Cheque I enclose a cheque made payable to CEDA for \$ _____ <input type="checkbox"/> EFT Please email amanda.sargeant@ceda.com.au with remittance advice quoting reference Q120726 Account name: Committee for Economic Development of Australia Bank: NAB, 330 Collins Street, Melbourne 3000 BSB: 083 004 Account No: 515113346 <input type="checkbox"/> Credit card <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Amex <input type="checkbox"/> Diners Club Credit card number _____ Expiry date _____ Amount \$ _____ Name on Card _____	
Confirmation	CEDA ABN 49 008 600 922 *This form becomes a tax invoice/receipt when you make payment. A separate tax invoice will not be issued. <input type="checkbox"/> Please provide an email address below in order for us to forward written confirmation of your registration, which will be sent approximately one week before the event. <input type="checkbox"/> Please contact us if you do not receive confirmation. <input type="checkbox"/> If registrations are closed you will be contacted immediately.	
Registration details	Mr / Ms / Mrs _____ First name _____ Last name _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ Mr / Ms / Mrs _____ First name _____ Last name _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ Please photocopy this form if you are registering more than two delegates.	
Corporate tables	<input type="checkbox"/> Please supply contact details of the organiser of the corporate table on your registration form. A confirmation email will be sent, and your complete list of guest details will be required at least one week before the event.	
Cancellation policy	<input type="checkbox"/> Cancellations received by 5.00pm, 1 week prior will be refunded in full. <input type="checkbox"/> Full payment is required for any cancellation received after this date or for non-attendance on the day. <input type="checkbox"/> Substitutions may be made at any time. <input type="checkbox"/> All cancellations and changes must be forwarded in writing (by email or fax).	
Privacy	<input type="checkbox"/> CEDA collects this information to conduct our business, and it will not be passed to other organisations. <input type="checkbox"/> Photography and audio recording may take place at CEDA events and may be reproduced in CEDA publications or on our website.	