

Event registration form and Tax Invoice*



Growing Tasmania's talent pool

Wednesday 22 September 2010, 10.00am to 2.15pm, Wrest Point, 410 Sandy Bay Road, Sandy Bay

To register	Registrations close 5pm, 17 September (unless sold out prior) Fax 03 8677 1138 Email gemma.clark@ceda.com.au Post GPO Box 2117, Melbourne VIC 3001 • Confirmation of registration will be given <u>one week before the event</u> . Please contact us after that time if your registration has not been confirmed.	
Enquiries	Please phone Gemma Clark on 03 9652 8402	
Registration Options**	CEDA members and guests	Non Members
	Full forum including lunch <input type="checkbox"/> \$209.00 per person (inc GST) <input type="checkbox"/> \$1892 for 10 seats (inc GST)	<input type="checkbox"/> \$275 per person (inc GST)
**This registration fee includes a \$10 administration fee for payments via EFT or Cheque. Payments by credit card via CEDA's online registration system will not incur this administration fee.		
Payment options	Full payment is required before the event. <input type="checkbox"/> Cheque I enclose a cheque made payable to CEDA for \$ _____ <input type="checkbox"/> EFT Please email gemma.clark@ceda.com.au with remittance advice quoting reference T100922 Account name: Committee for Economic Development of Australia Bank: NAB, 330 Collins Street, Melbourne 3000 BSB: 083 004 Account No: 515113346 CEDA ABN 49 008 600 922 This form becomes a tax invoice/receipt when you make payment. <u>A separate tax invoice will not be issued.</u>	
Confirmation	<ul style="list-style-type: none">▪ Please provide an email address below in order for us to forward written confirmation of your registration, which will be sent approximately one week before the event.▪ Please contact us after this time if you do not receive confirmation.▪ If registrations are closed you will be contacted immediately.	
Registration details	First name _____ Last name _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ First name _____ Last name _____ Position _____ Company _____ Phone _____ Email _____ Dietary requirements _____ <p style="text-align: right;">Please photocopy this form if you are registering more than two delegates.</p>	
Corporate tables	<ul style="list-style-type: none">▪ Please supply contact details of the organiser of the corporate table on your registration form. A confirmation email will be sent, and your complete list of guest details will be required at least one week before the event.	
Cancellation policy	Cancellations received by 5pm, 15 September 2010 will be refunded in full. Full payment is required for any cancellation received after this date or for non-attendance on the day. Substitutions may be made at any time. All cancellations and changes must be forwarded in writing (by email or fax).	
Privacy	<ul style="list-style-type: none">• CEDA collects this information to conduct our business, and it will not be passed to other organisations.• Photography and audio recording may take place at CEDA events and may be reproduced in CEDA publications or on our website.	